



The **BLACK TIE** *Measuring Chart*

Please complete the following form. Take measurements as explained in the "How to measure" section

Personal Details:

Surname:

First Name:

ID Number (username)

Physical Address:

Tel (w):

Cellular phone:

E-mail address:

Measurements:

1 Jacket Size

2 Waistcoat Size

3 Waist Size

4 Trousers Length

5 Shirt Size

6 Hat Size

7 Shoe Size

Please fax the completed form to the Black Tie branch where you wish to hire the garments.
For enquiries or assistance please call **0861 BLACKTIE**.
Thank you for your patronage.

This Measuring Chart may not be copied (partially or complete) without written permission from Black Tie.



How to Measure



①+② Jacket / Waistcoat Size

(To measure chest)

Make sure that the person being measured is not wearing any bulky sweaters, jerseys or similar items. Place the tape measure around his chest, just under the armpits. For a comfortable fit insert a finger between the tape and his chest. Read the measurement on the tape in inches. This is the client's jacket and waistcoat size.



③ Trouser Size

(To measure waist)

Place the tape measure around the waist of the person being measured. Make sure that items such as belts, cellular phones, firearms etc. do not interfere with the measurement. Also make sure that the tape measure runs firmly around his waist and read off the measurement in inches. This is the client's waist size.



④ Trouser Length

(To measure outside leg)

Make sure that the person being measured is standing straight up and is looking forward (not downwards as this could adversely affect the measurement). Also make sure that his trousers are at natural waist level and not hanging down or pulled up to high. Place the edge of the tape measure against the top of his waistband and extend down to on the heel of his shoe. Read off the measurement in centimetres. This is the client's outside leg measurement.





How to *Measure*



5 Shirt Size

(To measure neck)

Run the tape measure around the neck of the person being measured and not around the collar of his shirt. Measure loose enough for comfort by inserting a finger between the tape measure and the person's neck. Read off the measurement in centimetres. This is the client's shirt size.



6 Hat Size

(To measure head)

Run the tape measure around the head of the person being measured at temple level. Ensure that the tape is firm against his head. Read off the measurement in centimetres. This is the client's hat size.